

Biannual Strategy Implementation Report/Financial Management Workshops (June 2010)

Questions and Answers

Q - Define Modification and clarify 1 Mod/quarter vs. 1 Mod *Request*/quarter

A - Subgrantees are limited to *1 Modification Request* each quarter. A modification request may consist of several line-item modifications.

Q - For an unlocked spreadsheet, can a subgrantee submit extra columns & rows?

A - Please only submit ledgers in their original forms. Subgrantees can use extra columns to the right of ledgers for internal purposes but please do not submit this information with your Cash Requests, Modifications, and Advances.

Q - What back-up documentation is required for cash advance?

A - The same as a regular cash request (equipment ledgers, training rosters, exercise roster and/or planning rosters)

Q - When does the 120 days start on the cash advance?

A - The date the check is issued.

Q - Are there any equipment discount programs available?

A - **1122 Program** - The National Defense Authorization Act authorizes state and local government agencies to purchase equipment, for Counter-Drug, Homeland Security and Emergency Response activities through Federal channels. The 1122 program allows state and local government agencies to take advantage of discounts available to the Federal Government.

1122 Program Specialists:

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Q - Is it possible to have help sheets available for the Financial Management Forms Workbook?

A - Help sheets are currently being developed. .

Q - Where should we return interest accrued?

A - Please return the accrued Cash Advance interest to:

California Emergency Management Agency
Homeland Security Grants Processing
3650 Schriever Avenue
Mather, CA 95655

Q - What is a CFDA number?

A - **Catalog of Federal Domestic Assistance (CFDA)** provides a full listing of all Federal programs available to State and local governments (including the District of Columbia); federally-recognized Indian tribal governments; Territories (and possessions) of the United States; domestic public, quasi- public, and private profit and nonprofit organizations and institutions; specialized groups; and individuals. Please go to www.cfda.gov for more information.